**Library Assessment Activities Planned for Academic Year (2012-2013):**

**Institutional Effectiveness**

**Goals:**

1. Select, acquire and organize resources to be easily discoverable and meaningfully incorporated into the learning and research process. Collections should have a balance of formats and content reflecting curricular needs and college priorities for research and scholarship, student and faculty; technology should be current and include common learning tools.
	1. Collections (print/electronic), including books, journals, media and archives.
	2. Learning Technology for student use within and outside the library.
	3. Interlibrary Loan to temporarily acquire and provide those items we do not own.
2. Provide quality assistance, guidance and instruction in the use of information sources, learning technologies and collections to the entire SUNY Oswego community – students, faculty and staff; those on-campus and off-campus.
	1. Research and Technology Help, including *Ask A Librarian* services.
	2. Special Collections/Archives
	3. Access to Materials, especially at service desks.
3. Provide a responsive and user-friendly online library presence, and a variety of engaging and accommodating physical spaces that meet diverse student and faculty academic needs.
	1. Physical spaces
	2. Website

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| **Measure** | **Goal** | **Use of the Information** |
| Collect and analyze circulation data for technology available for loan 2011-2013, to determine use patterns and high demand items. | 1.2 |  |
| Analyze journal database use statistics collected from vendor reports for the last 1-2 years, examining especially the relationship of use to cost.  | 1.1 |  |
| Analyze circulation data on recent use (10 years) of VHS tapes; survey availability of VHS viewing equipment in classrooms or other locations where these materials may be used.  | 1.1 |  |
| **Measure** | **Goal** | **Use of the Information** |
| Review and analyze the content and timing of research inquiries received by the Ask A Librarian reference service during the year, using reports generated by the statistics program *Gimlet.*  | 2.1 |  |
| Examine several select areas of the circulating collection for accuracy of order in shelving, as dictated by the Library of Congress call number system.  | 2.3 |  |
| Analyze data collected from a survey conducted in May 2012 on the current use of space by library users. Hourly statistics were kept for a period of two weeks.  | 3.1 |  |

See also: Plan for Information Literacy Learning Outcomes

 01/13 Penfield Library – Submitted by Barbara Shaffer, Library Director